

Magruder Check Sample

Minutes August 7, 2015

Denver, CO, FL

Bill Hall called the meeting to order at 10:05 am. He welcomed everyone and members and visitors were introduced. There were 29 attendees at the meeting (16 state and 13 industry).

Minutes of the February 2015 meeting in Jacksonville were distributed and approved.

Jamey Johnson distributed the treasurer's report, it was approved with no changes.

Frank Sikora gave a presentation and update on the transition to the new program - data entry, method code revisions and website changes (attached).

Andy Crawford gave a presentation on the statistical updates and reports available (attached).

The upcoming sample schedule was reviewed and some modifications were made (see attached revised sample schedule).

There was an informational discussion regarding sample provider requirements including customs, shipping, and SDS and labeling issues.

There was a short presentation and discussion regarding program enhancements such as a separate program for raw materials and the possibility of preparing and selling certified reference materials, the subject was tabled until the next meeting.

Ideas for increasing participation in the program were discussed. A goal of 130 participating labs for 2016 was proposed.

Due to increased costs of data handling, preparations and statistical analysis it was moved, seconded and approved to move fees from \$240 to \$300 for the 2016 calendar year.

Bill Hall gave a short update on Methods Forum, Lab Video, IFA, ISO, ANSI & AOAC activities

Sharon Webb agreed to compile the next newsletter as long as she had input and articles prepared by Bill Hall, Frank Sikora and others.

A plaque and letter of appreciation has been prepared and will be accepted by Bill on behalf of Bob during the general session. Bill will forward the materials to Bob with a letter of thanks from the committee.

Keith Wegner presented a slate of committee members for the class of 2015. All current members agreed to continue in their roles. Keith will present the 2016 class nominations at the winter annual meeting in New Mexico.

No other business was brought forward and the meeting adjourned at 12:10 pm.

Submitted by

Patty Lucas

Secretary, Magruder Committee