

# MAGRUDER COMMITTEE MEETING MINUTES

Tuesday, February 19, 2013, New Orleans, LA

Bill Hall, Chairman, called the meeting to order at 10:33. Thirteen committee members were present. Industry had 24 representatives with the control officials having 18 representatives present. Total attendance was 42. Introductions were made. The previous minutes from August and the special minutes for the election of a new vice-chairman were handed out for review. Sharon Webb made a motion to accept the minutes with a second from Hugh Rodrigues. The motion passed.

Harold Falls handed out the revised by-laws for review. After a short discussion, Harold made a motion to accept with a second from Neal Stevens. The motion passed.

Jamey Johnson gave the treasurer's report. Total equity is \$110,591 through January of 2013. For 2013, 92 labs have paid and 25 labs have not. Most of the labs that have not paid are out of the country. The 25 labs that have not paid will be invoiced again and if they do not pay by March, will be dropped from the program. Four labs were in the free trial program. None of these have sent in payment. James Bartos asked about funding for the ISO program. It was decided that Magruder should not fund ISO at this time. Magruder is not charging a service fee for payments received on a credit card. Harold Falls made a motion to accept the treasurer's report with a second from Sharon Webb. The motion passed.

Rhonda Boles had received two responses about method codes. She will distribute the codes to members within a month. James Bartos can get information on other codes.

James Bartos gave a presentation of Investigational Allowances. With help from Patty Lucas, data back to 2001 was placed in an Excel spreadsheet and summarized. In some cases, the data is showing some problems. The Investigational Allowances may need to be increased. James Bartos, Harold Falls and Patty Lucas will continue to work on the investigational allowances. It was recommended that a fact sheet on IA's could be placed with the Magruder check sample or the information could go in the Magruder newsletter.

The June 2013 check sample will be a high purity reagent MAP, 12-61-0. It will be used as a high P<sub>2</sub>O<sub>5</sub> reference. Hugh made a motion that 200 pounds would be sent Able Labs. Keith Wegner made a second. The motion passed. The sample could be used as a NIST standard.

Magruder will help sponsor a lab training video. The first two will be 10 to 12 minutes and focus on sample prep and ICP issues. It will be distributed free of charge and is to be posted on different web sites. Magruder will fund half the cost up to \$5,000 which is negotiable. Sharon Webb made a motion to accept with a second from Harold Falls. The motion passed.

Bill Hall will contact Andy Crawford on setting up an electronic reporting system that was reviewed a few years ago. Demonstrations could be set up for the August meeting. A conference call on data handling will be conducted before the August meeting.

Check samples were chosen for 2013-2014. Harold Falls made a motion to accept the schedule as we had it with a second from Barbara James. Eleven voted for and 2 against. The motion passed.

A motion was made to have web links on the different web-sites by Sharon Webb. A second was made by Patty Lucas. The motion passed.

A motion was made by Bill Hall to close the meeting at 12:48 with a second by Sharon Webb. The motion passed.